



Position Title:	Aboriginal and/or Torres Strait Islander Health Practitioner (AHP) / Registered Nurse	
Supervisor:	Don Dale Primary Health Care Nurse	
Classification:	AHP / Nurse	
Salary:	AHP Level 3.1 – 3.4 Base Salary: \$79,600 - \$87,642 Total Salary: \$89,167 - \$98,176	RN 3.1 – 3.3 Base Salary: \$94,017 - \$100,453 Total Salary: \$104,847 - \$112,024
	(Note: Total salary includes leave loading and superannuation and is based on full time employment – position may be negotiated to minimum 0.6 FTE)	
Location	Don Dale Youth Detention Centre	
Date Reviewed	July 2021	

SUMMARY OF POSITION:

The Aboriginal Health Practitioner (AHP) will participate primarily in providing primary care services to young people, detained at the Don Dale Youth Detention Centre (DDYDC) and, subsequent to negotiation, may also be involved in providing primary health care to Indigenous people of the Greater Darwin Area. In addition, the AHP will provide a support role to other health practitioners both within the organisation and the community. The AHP is crucial to maintaining cultural integrity and advocates strongly for our patients.

OVERVIEW OF DANILA DILBA HEALTH SERVICE (DDHS) AND THE WORK ENVIRONMENT

Background

Established in 1991, Danila Dilba Health Service (DDHS) is a community-controlled organisation providing comprehensive primary health care services to Biluru communities in the Yilli Rreung Region of the Northern Territory.

DDHS also provides delivery of a primary health care service to detainees in the Don Dale Youth Detention Centre Darwin that includes providing appropriate primary health care to young people including the range of diagnostic, treatment and preventative care generally provided in primary health care.

The mission of DDHS is to improve the physical, mental, spiritual, cultural and social wellbeing of its clients through innovative comprehensive primary health care programs that are based on the principles of equity, access, empowerment, community self-determination and inter-sectoral collaboration.

PRIMARY RESPONSIBILITIES:

Strategic Imperatives

Awareness and understanding of DDHS strategic plan.

Contribute to developing and implementing strategies to meeting goals set in the provision of comprehensive primary health care to the Indigenous people of the Greater Darwin Area.

Clinical Care

Provide primary health care to clients attending within the Don Dale facility, and other DDHS facilities as negotiated, including completing an assessment, treatment, and referrals as necessary (SODAF).

The role will work as per CARPA guidelines and other relevant DDHS policies relating to DDYDC including:

- Working rostered days or part days at DDYDC in the delivery of care to young people in detention at DDYDC.
- Screening patients and treating according to standards and patient's journey.
- Identifying 'at risk' clients,
- Performing child and/ or young person's health checks.
- Preparing and delivering daily medications to young people in detention at DDYDC, (with supervision by the DDYDC registered nurse and/or General Practitioner for non-medication endorsed AHPs), providing advice about healthy lifestyles, e.g., nutrition and physical activity, alcohol consumption and quit smoking programs through brief interventions.
- Undertaking administrative duties in the maintenance of client files for young people in detention.
- Assisting the DDYDC clinical staff with care coordination of young people in detention.
- Assisting General Practitioners and other clinical/medical staff, including visiting health professionals and specialists.
- Ensuring all information given is provided in a way that the patient, carer, and community understand, and obtaining feedback from the patient, carer, and community to check that the information and advice was correctly understood.
- Collaborating with members of the DDHS multidisciplinary team and external services providers within government and non-government organisations to facilitate care and follow up to support optimal health outcomes.

Human Resources Management

- Participate in cross-cultural education as well as assist and participate in staff induction and orientation.
- Participate in work partnership agreements.
- Be responsible for your professional development by attending relevant workshops and in-services and self-auditing to maintain professional development (CPD) as required.

Communication and Teamwork

- Maintain a positive work environment along with harmonious and cooperative relationships with fellow employees, management and clients.
- Ensure all interactions with clients and staff show appropriate responses to their needs and demonstrate the application of DDHS' code of conduct.
- Contribute to the efficient and effective functioning of the workplace in order to meet organisational objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members as required and undertaking other key responsibilities or activities as directed by your supervisor.
- Be responsible to maintaining your own professional work ethics and participate in staff meetings.

Safe Practice and Environment

- Proactively address WH&S hazards, incidents, and injuries.
- Regularly monitor and review practices and the work environment to ensure a healthy and safe workplace in accordance with DDHS policies and procedures and legislative requirements.
- Comply with infection control standards as per DDHS policies and procedures to ensure client and employee safety.
- Undertake incident reporting and supporting other team members with incident reporting in line with DDHS policies and procedures.

Quality

- Identify and make recommendations on opportunities to improve processes, quality, and service delivery outcomes.
- Participate in DDHS continuous quality improvement cycles and contribute to DDHS program reviews as required.
- Comply with the DDHS incident and complaint investigation policies.

Information Management

- Maintain client file notes and medical histories in our PIRS system.
- Ensure accurate documentation of information in a timely manner.
- Always maintain client confidentiality.

SELECTION CRITERIA:

Essential:

1. Current registration as a Nurse / Aboriginal and/or Torres Strait Islander Health Practitioner with AHPRA.
2. Demonstrated knowledge and experience working in a primary health care practice.
3. Demonstrated experience working collaboratively within a multidisciplinary team.
4. Highly developed communication and interpersonal skills, including demonstrated liaison and negotiation skills with the ability to engage with people from a wide range of cultural and social backgrounds.
5. Ability to work independently, and as a member of a team, with strong organisational skills and demonstrated ability to plan, manage and prioritise tasks.
6. Demonstrated high level computer skills, including experience using Microsoft Word and Excel (or similar) as well as the ability to use clinical practice software.
7. Demonstrated high standard of written skills in the preparation of detailed reports, general correspondence, and documentations with an understanding of confidentiality.

Desirable:

1. Demonstrated experience working with vulnerable young persons.
2. Demonstrated experience working in a youth justice environment / custodial setting.
3. Demonstrated experience working with the Communicare Patient Information and Recall system (PIRS)
4. (Aboriginal Health Practitioner) Demonstrated qualifications in medications management (such as HLTAHW071 - Manage medicines in Aboriginal and/or Torres Strait Islander primary health care)

Appointment Factors: (Appointment is subject to)

1. Willing to undergo a National Criminal Check.
2. Current, or ability to obtain, a Working with Children Clearance (Ochre Card) prior to commencement.
3. Current driver's licence.
4. Current First Aid and/or CPR certificate or the preparedness to gain one, and
5. Current 'About giving Vaccines' (AGV) certificate or the preparedness to gain one.

Approved:

Rodger Williams

Acting Chief Executive Officer

Date: ____ / ____ / ____

Reviewed by:	Regional Manager	July 2021
Review due by:	Regional Manager	July 2023
Approved by:	Acting Chief executive Officer	July 2021

